



Utility Management Certification Application Instructions

The Utility Management Certification is designed to take into account education, experience and training. The minimum requirement for eligibility is 100 points.

Application information:

A phone number and e-mail address is required.

Other information is required to facilitate news releases upon your successful completion and award of the "Utility Management Certification" designation.

A minimum of 100 points is required for eligibility in this program.

- **Education:** 10 points are awarded for each item in the left hand column. Include required information and tabulate to the right hand column.
- **Direct management/operations of a water and/or wastewater utility:** 10 points are awarded for each year of direct management/operation of a water and/or wastewater utility. A maximum of 60 points is allowable for this category.
- **Water University "UMC" specific training course:** 10 points are awarded if you attended a "Utility Management Certification" specific training course sponsored by your State Rural Water Association.
- **Training received in last 2 years:** 1 point per hour of training received is awarded in this category. The training is required to be specific to water and wastewater utility operations.
- **Water and/or Wastewater Certifications:** 10 points for each state issued water and/or wastewater certification is awarded in this category.

Submission

Email this application to ARWA at registrations@alruralwater.com using your email program or the button on the application form.


You may also mail it to Alabama Rural Water Association, 2576 Bell Road, Montgomery, Alabama 36117 or fax it to (334) 396-7090.

We strongly encourage the use of the Utility Management Certification Study Guide which may be ordered on our web site at <http://alruralwater.com/wateru/>.

Fee: Once your application is approved, you will receive directions for paying the application and exam fee of \$250.00. Payment must be received prior to authorization for testing.

Water University Utility Management Certification Application

PLEASE TYPE OR PRINT. Complete the entire application and sign at the bottom. Mark N/A if a questions does not apply.

		Name (Last, First, Middle):				
Street Address:						
City		State	Zip Code	E-mail address		
Contact Phone Number:		Name of Utility you are employed by		Population served		
Position with Utility		Primary responsibility <input type="checkbox"/> Water <input type="checkbox"/> Wastewater <input type="checkbox"/> both		Years employed by this Utility		
A minimum of 100 points is required		Information		Multiplier	Point Factors	Total Points
High School or GED	Graduated <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of High School		1 if yes	X 10	
AA Degree:	Name of Degree	Received from:		1	X 10	
Bachelors degree	Name of Degree	Received from:		1	X 10	
Masters or higher	Name of Degree	Received from:		1	X 10	
Direct management/operation of a water and/or wastewater utility	Year from: To:	Name of Utility		_____ years	X 10	
Water University "UMC" specific Training Course	Date of course	Location of course		1	X 10	
Training received in last 2 years	Date Received	Location		_____ hours	X 1	
Water and/or wastewater certifications	Type of certifications	Water or wastewater		_____ (number Of certifications)	X 10	
Total Points						

I certify the above is correct and true to the best of my knowledge: _____
 Signature Date